



1.403.221-8077  
[info@sdsconsulting.ca](mailto:info@sdsconsulting.ca)  
[www.sdsconsulting.ca](http://www.sdsconsulting.ca)  
310, 3115 – 12<sup>th</sup> Street NE  
Calgary, Alberta T2E 7J2

## CAREER OPPORTUNITY

SDS CONSULTING CORP.

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### HEALTH AND SAFETY ADVISOR

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#### Description

The ideal Health and Safety Advisor will be responsible for assisting with HSE projects and to ensure that the projects deliverables are provided on time to the client.

#### Technical Skills

- Active understanding of Quality, Health, Safety and Environmental legislation and standards.
- Familiar with PIR program, and Certifying Partner Audit Protocols.
- Strong working knowledge and understanding of third-party contractor management registries (ISNetworld, ComplyWorks, Avetta, NCMS, PEC Safety, etc.), and pre-qualification experience.
- Understanding of Incident investigation, Disability and WCB claims management.
- Assist with the development of Hazard Assessments and Safe Work Practices and Procedures
- Experience with development of a Safety Management System (SMS)

#### Business Skills

- Possess excellent interpersonal skills. Including the ability to maintain a supporting relationship with clients while delivering services.
- Necessary to have effective organizational and written communication skills.
- Essential to be highly proficient in all Microsoft Office programs.
- Experience in thriving in a stressful high demand situations.
- You are self-motivated with effective time management skills.
- Strong communication and presentation skills to conduct safety meetings and training.
- Post-secondary education, HSE certification (e.g OHS Certification) or related experience.

#### Accountabilities

- Proactively provide project deliverables to clients.
- Resolving HSE client issues.
- Development and implementation of health and safety solutions integrated with a clients business needs and existing structure.
- Proactively responds to client HSE information requests promptly and accurately.
- Must have own vehicle and be willing to travel – predominantly in the Calgary area.
- Conduct site inspections, safety meetings, emergency drills
- Provide clients with guidance and support in meeting or exceeding municipal, provincial or federal regulations and COR requirements.
- Manage and coordinate internal and external training for clients.
- Conduct or assist incident investigations .
- Conduct or assist in root cause analysis and corrective action implementation



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### **Position**

Full time position

### **To Apply**

If you are interested in joining our team, please provide your resume and a cover letter to [hr@sdsconsulting.ca](mailto:hr@sdsconsulting.ca) by September 6, 2023.